



**CONFLICT OF INTEREST**  
COLORADO STATE UNIVERSITY

**Confirmation Statement**

I confirm that I have met with my university administrator (or their designee) to review my outside activities and compliance with the terms of my management plan.

The following items of my management plan were reviewed:

- Publications and Presentations
- Interactions with Students and Staff
- Human Subjects Research
- Research Support from Managed Entities
- Reporting of Outside Activities
- Conflict of Commitment
- Use of CSU Facilities and Services
- Purchases

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

-----

I confirm that I have met with the individual named above in compliance with the requirements of the management plan:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name



# CONFLICT OF INTEREST

COLORADO STATE UNIVERSITY

## ANNUAL MEETING

The annual meeting with investigators who have management plans should be completed during the annual performance review process and needs to cover: (1) management plan requirements, and (2) the investigator's relationship with the outside entity and its potential influence on CSU activities.

The following topics should be used as a guide:

### 1. Management plan requirements

- A. Publications and presentations: Please ask the investigator to bring all publications and presentations from the previous year. If COI disclosures were not made in any publications or presentations, discuss why. What was the publication about? What are the commercial interests of the entity and why are they unrelated to the publication?
- B. Interactions with students and staff: Please discuss the relationship that any students/staff under the supervision of the investigator may also have with the entity. Have students/staff also disclosed this relationship to CSU in Quali? Has a co-supervisor been identified? If students/staff participate in entity-sponsored research, have they been notified of the investigator's relationship with the entity?
- C. Human subjects research: If the investigator is conducting human subjects research that requires review by the full IRB (*i.e.*, not expedited or exempt), please ensure they have discussed the management plan with the Human Research Protection Program staff.
- D. Research support: Please discuss the various types of research support the entity may have contributed and any outgoing support from CSU to the entity.
- E. Reporting of outside activities: OARs must be filed within 30 days of any changes to the investigator's outside activities. Is the OAR up to date?
- F. Conflict of commitment: Please discuss the investigator's time spent working on outside activities and any required effort reporting.
- G. Use of CSU facilities and services: Please review policies concerning use of CSU facilities and services.
- H. Purchases: Please discuss purchasing decisions that have been made regarding the entity, if any.

### 2. Relationship with outside entities

- A. Please discuss investigator's relationship with each entity. Is there a continuing relationship? What types of ownership or equity interests does the investigator have, and is compensation still being received?
- B. Please also discuss any potential influence the entity may have on the investigator's CSU activities.