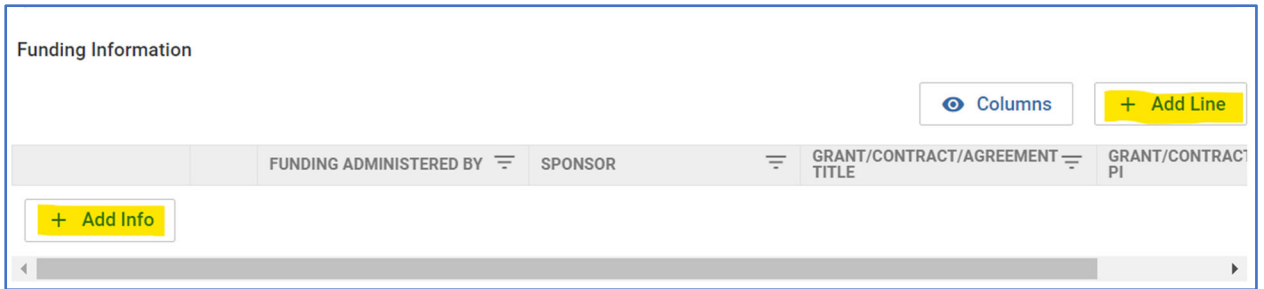


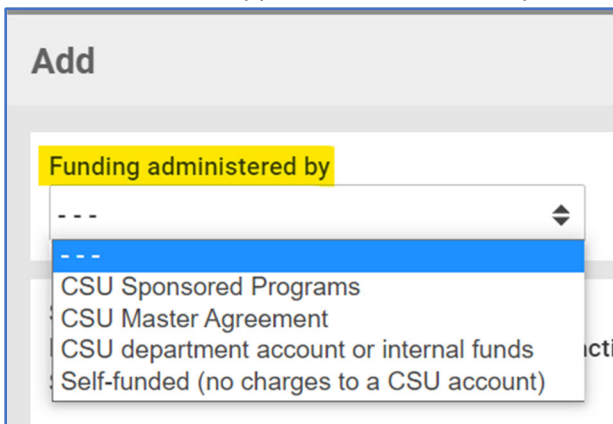
How to fill out the Funding Information Table in the IACUC Protocol

1. When you get to this section, click on “Add Line” or “Add Info.”



The screenshot shows a web interface for entering funding information. At the top left, it says "Funding Information". On the right, there are two buttons: "Columns" and "+ Add Line". Below these is a table header with columns: "FUNDING ADMINISTERED BY", "SPONSOR", "GRANT/CONTRACT/AGREEMENT TITLE", and "GRANT/CONTRACT PI". A "+ Add Info" button is located below the first column header. A horizontal scrollbar is visible at the bottom of the table area.

2. When the window appears, click on the dropdown menu arrows to see the different options.



The screenshot shows a dropdown menu titled "Add". The selected option is "Funding administered by". The dropdown list contains the following options: "CSU Sponsored Programs", "CSU Master Agreement", "CSU department account or internal funds", and "Self-funded (no charges to a CSU account)".

This question is asking who is creating the account/award for this project?

- a. “CSU Sponsored Programs” and “CSU Master Agreement” are typically for extramural awards, e.g. NIH, Zoetis, DTRA, Colorado Parks and Wildlife, etc.
- b. “CSU Department account or internal funds” or “Self-funded (no charges to a CSU account)” usually means that a CSU or internal account is being used to fund the project.

3. For the next questions in this window:

Add

Funding administered by
CSU Sponsored Programs

Sponsor (Case Sensitive)
Note: for department, internal, or self- funded activities, please choose "CSU" or "Colorado State University" as the Sponsor.

Title/Name of Grant, Contract, Account, or Agreement
Enter response here

PI of Grant, Contract, Account, or Agreement
Last name, First name

Cancel Done

- Sponsor: this is the name of the agency that is funding the work outlined in the protocol. This is a typeahead field, so as you type, a dropdown menu should appear based on what you type. If it is extramural, choose the sponsor that matches the proposal/award in KRPD. If it is internal, choose "CSU" or "Colorado State University" as the sponsor.
- Title: choose the same name as the Grant, Contract, or Agreement. If it is internal or a CSU account, provide the account number, or include the account name that is most commonly associated with that account.
- PI: choose the person who is the PI on the Grant, Contract, or Agreement at CSU. If it is internal or a CSU account, provide the name of the person who owns the account.
- Then click "Done"