

Annual SAMD Student Evaluation (PhD)

The School of Advanced Materials Discovery (SAMD) requires all Ph.D. students to meet with their committee at the end of each academic year in order to discuss the academic and research progress over the last two semesters. This process is intended to facilitate that discussion and serve as documentation of progress (or lack thereof) which will be added to the student's file in the Program Manager's SAMD office.

*It is the responsibility of the **student** to arrange a meeting time convenient for the committee members and bring the Annual SAMD PhD Student Evaluation form to the discussion.* The items outlined in the form should be discussed during this meeting to ensure a complete and accurate evaluation. Following the meeting, the student must ensure the form is complete with all required signatures. It is the student's responsibility to submit it to the Program Manager by **May 10th of every Spring semester.**

Please type your answers in this form.

SECTION I: TO BE COMPLETED BY STUDENT

Student Name: _____

Semester & Year of Eval: _____

Semester and Year of Entry into PhD Program: _____

Committee Members

Committee Chair: _____

Co-Chair (if applicable): _____

Internal SAMD Member: _____

Internal SAMD Member: _____

External SAMD Member: _____

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Academics

1. Overall GPA: _____
2. Core SAMD Courses GPA: _____
3. List courses completed over the last academic year (AY) and grades earned:

a. Course	Semester	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. What coursework (if any) is scheduled/anticipated for the upcoming year?

a. Course	Semester
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

5. If academic discrepancies occurred in the last AY, please explain (e.g. below 3.0 in overall gpa, below 3.0 in core courses, below C in any course).

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Dissertation Research

1. Summarize the progress made towards dissertation research over this last academic year.

2. Has the dissertation research led to publication(s) and/or presentations?

Yes ____ No ____

- a. If yes, please indicate where work was submitted:

A conference abstract. If so, please indicate which conference:

A peer-reviewed manuscript. If so, please indicate which journal:

- b. If no, do you feel the results of the research thus far are of publishable quality or *could lead* to a publication?

Yes ____ No ____

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i. **If yes**, please indicate if you plan to submit all or part of this work as:

A conference abstract. If so, please indicate which conference:

A peer-reviewed manuscript. If so, please indicate which journal:

ii. **If you do not feel the work is of publishable quality, please explain why:**

3. Please outline your goals for your research over the next academic year (writing, publishing, presenting, etc.)

a.

b.

c.

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Professional Development/Other

1. Please list your professional development participation over the last academic year (eg: presentations, conferences attended, additional training, grants submitted, etc.)

a. _____

b. _____

c. _____

d. _____

2. Have you supervised any undergraduate students (in the lab, for example, or in other capacities related to their role as a GRA or GTA)? If yes, in what capacity?

Yes _____ No _____

3. Additional comments about past academic year (optional).

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SECTION II: TO BE COMPLETED BY ADVISOR & COMMITTEE

1. Please identify the areas of strength for the student.

2. Please identify areas for improvement for the student.

3. Is the student making sufficient progress on coursework and/or research?

Yes ____ No ____

4. Do you believe the student is on schedule for graduation in a reasonable time?

Yes ____ No ____

Date of anticipated graduation (semester, year): _____

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If no on 4 or 5, please explain why and suggestions for improved progress:

5. Please provide expectations the committee has for the student's upcoming academic year:

6. As the faculty advisor and/or committee, have you or would you nominate this student for an award (Outstanding Graduate Teaching Assistant for example)?

Yes _____ No _____

7. What are funding options for upcoming year?

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8. Additional Comments:

Graduate School Policy

By signing below, the student and committee confirm that they understand graduate school policy in regards to scholastic standards and degree progress requirements as written in the Graduate and Professional Bulletin. When a student's graduate advisory committee finds that a student is making unsatisfactory progress toward the degree and that satisfactory progress cannot be anticipated, a progress plan with a clear timeline should be created.

_____ PhD Student, Printed Name	&	_____ Signature	_____ Date
_____ Committee Chair, Printed Name	&	_____ Signature	_____ Date
_____ Committee Co-Chair, Printed Name	&	_____ Signature	_____ Date
_____ Committee Member, Printed Name	&	_____ Signature	_____ Date
_____ Committee Member, Printed Name	&	_____ Signature	_____ Date
_____ *Committee Member, Printed Name	&	_____ Signature	_____ Date

Signature of student acknowledges only that the evaluation of progress (or lack thereof) was discussed with the student. It does not imply agreement or disagreement with the evaluation. The student may attach a separate sheet addressing any disagreement with this evaluation.