**HORT500 Graduate Student Professional Development**

**Class Info**

When:  TR 9:30-10:45

Where:  TBD

**Instructor**  Jessica Prenni (she/her/hers)

Email: [jprenni@colostate.edu](mailto:jprenni@colostate.edu)

I will not be holding specific office hours for this course.  The best way to contact me is via email and I will make every effort to respond within 24hour (during the week).  Responses may be delayed over the weekend.  If I do not respond within 24 hours, please send me a friendly reminder!

**Overview**

This course will focus on development of professional skills for graduate student success.

**Learning Objectives**

* Describe and practice the key aspects of an effective research presentation.
* Describe and practice how to give and receive constructive critique of research presentations.
* Understand and practice the Scientific Method.
* Effectively utilize an individual development plan (IDP) for their graduate school experience.
* Know and practice key responsibilities of being an effective mentee.
* Describe strategies for effective professional networking.
* Understand the difference between a CV and a resume.
* Describe resources available at CSU for mental well-being, data and reference management, writing, and CSU core facilities.
* Know the basic definition and importance of Responsible Conduct in Research (RCR) and where/how to find more information or training on this topic.

The course will involve lecture, readings, and interactive class participation.  *All reading materials will be provided to students through Canvas.*

**Course Policies**

**Assessment will be based on the following:**

***Class participation (20%):*** Class participation will be evaluated by attendance, preparation for classroom discussions and activities, and handing in assignments on their due date.

***Assignments (60%):***

* + Seminar attendance and evaluation. Over the course of the semester students will be required to identify and attend 2 seminars outside of their department and complete the seminar evaluation form.
  + Completion of the Individual Development Plan checklist.
  + Completion of a draft curriculum vitae and resume.
  + Completion of networking activities.
  + Attend and participate in virtual CSU writes session.

***Oral Presentation (20%):*** Each student will prepare and present a 20 min oral presentation as well as participate in classroom critique of colleagues.

**Academic Integrity**

This course adheres to the Academic Integrity Policy of Colorado State University as outlined at  <http://tilt.colostate.edu/integrity/resourcesStudents/>**.** This includes agreeing to the Student Honor Pledge “I have not given, received, or used any unauthorized assistance.” Academic dishonesty will not be tolerated and may result in disciplinary action and the grade of U. This includes cheating, falsification of information, plagiarism, abuse of academic material, and complicity in academic dishonesty.

***Courtesy:*** Please turn off cell phones during class.

**Schedule\*\*:**

Week 1:  Course Introduction/HLA Graduate Program

Week 2:  Individual Development Plan (IDP)/Oral Presentations

Week 3:  Networking/Mentoring

Week 4:  The Scientific Method

Week 5:  CSU Writes/CVs and resumes

Week 6:  Responsible Conduct in Research/Elevator pitch

Week 7:  Publishing your Research/Data Management

Week 8:  CSU Core Facilities/Other Scientific Communication

Week 9:  Spring Break

Week 10:  Poster Presentations/Imposter Syndrome

Week 11-15 Student Presentations & Critique sessions

**\*\*Topics subject to availability of guest speakers and schedule may change**

**Principles of Community:** I care deeply about your learning in this course.  To this end, we will strive to follow and extend Colorado State's University's Principles of Community, and welcome spirited discussion, lively debate and pursuit of knowledge in a manner that respects each of us as individuals.

The Principles of Community support the Colorado State University mission and vision of access, research, teaching, service and engagement. A collaborative and vibrant community is a foundation for learning, critical inquiry, and discovery. Therefore, each member of the CSU community has a responsibility to uphold these principles when engaging with one another and acting on behalf of the University.

*Inclusion:* We create and nurture inclusive environments and welcome, value and affirm all members of our community, including their various identities, skills, ideas, talents and contributions.

Integrity: We are accountable for our actions and will act ethically and honestly in all our interactions.

*Respect*: We honor the inherent dignity of all people within an environment where we are committed to freedom of expression, critical discourse, and the advancement of knowledge.

*Service:* We are responsible, individually and collectively, to give of our time, talents, and resources to promote the well-being of each other and the development of our local, regional, and global communities.

*Social Justice:* We have the right to be treated and the responsibility to treat others with fairness and equity, the duty to challenge prejudice, and to uphold the laws, policies and procedures that promote justice in all respects.