

How to respond to Action Items

Orange circles indicate an Action Item(s) that needs attention. Click on the section title to review and respond to the Action Item

General Information	✓
General Questionnaire	✓
General Instructions	✓
Personnel	
Legacy ID Number	✓
Lay Summary	1
Project Overview and Proc...	1
Justification of Animal Nu...	✓
Alternative Search	✓
Drugs and Compounds Section	
Surgery Information	✓
Species	✓

Lay Summary

IACUC Protocols:

- [Federal regulations](#) require that procedures involving the use of animals for research, teaching, or testing be designed and performed with due consideration of their relevance to human or animal health, the advancement of knowledge, or the good of society.
- Provide a short summary (about 3-5 sentences), using language understandable to a layperson, avoiding overly technical terms, and defining all acronyms.

IACUC Waivers:

- Provide information on the type(s) of animals that will be used in this study.
- Provide a sequential description of the procedures the animals will undergo.
- If euthanasia may occur during or at end of study, then include the methods used.

📄 Action Items: 1

Info here and add more info here as needed, no editing button. |

In the relevant text, click on the Action Items to expand the section. Review and respond to comments.

Expedited Review Categories

Expedited 7

Summary and Purpose

<u>Proposed Start Date</u>	<u>Proposed End Date</u>
March 14, 2021	May 27, 2022

Provide a brief summary or abstract of the project, using non-technical terms that would be understood by a non-scientific reader. This summary should be no more than 200 words.

Here is my brief summary!

Describe the purpose for the proposed project. **Action Items: 1**

I do have a purpose. It is...

Purpose

Action Items

cc Chance,Claire 03/05/21 · 2:33PM

What is the purpose? Please elaborate.

Visibility

Admins Researchers

Hide Replies

Ortega,Francisco
cc (impersonated by Chance,Claire) 03/05/21 · 2:37PM

Updated in the form.

You may need to click on “Show more” to see the entire comment/text from the reviewer. Then they click on “Reply” to type in your response.

Other Text Input

Action Items

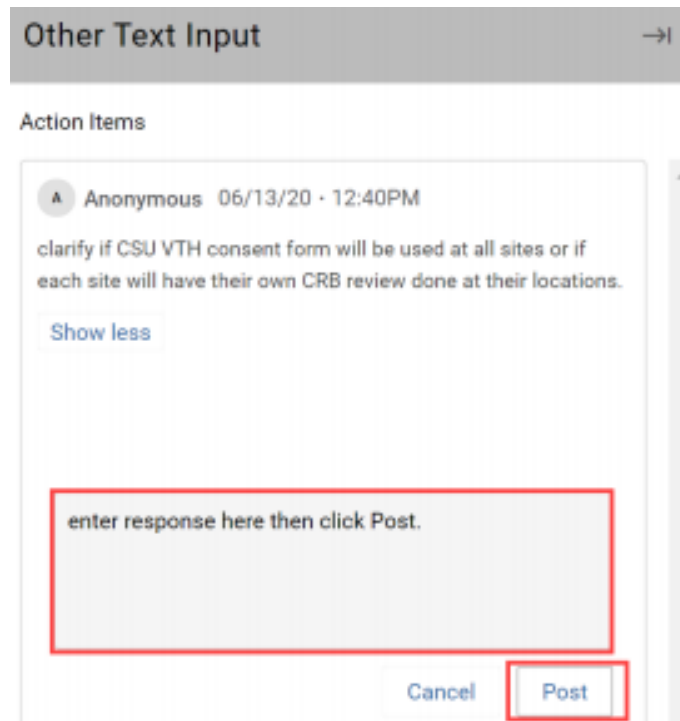
A Anonymous 06/13/20 · 12:40PM

clarify if CSU VTH consent form will be used at all sites or if each site will have their own CRB ...

Show more

Reply

Once you have responded, click “Post” to save your response.



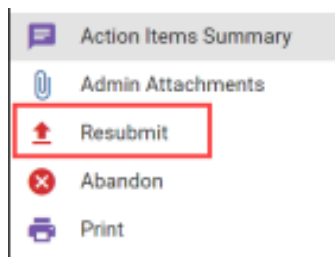
The screenshot shows a grey header bar with the text "Other Text Input" and a right-pointing arrow. Below the header is the section "Action Items". A response card is displayed with a grey background and a white border. At the top left of the card is a small circle with the letter "A", followed by the text "Anonymous 06/13/20 · 12:40PM". Below this is the text "clarify if CSU VTH consent form will be used at all sites or if each site will have their own CRB review done at their locations." and a "Show less" link. A large text input field with a light grey background contains the placeholder text "enter response here then click Post." At the bottom right of the card are two buttons: "Cancel" and "Post". The "Post" button is highlighted with a red rectangular box.

If you need to update your response, you can edit it by clicking the 3 dots on the right side of your response, then choose “Edit” when the option appears.



The screenshot shows a response card with a white background and a grey border. At the top left is a small orange circle with the letters "EW", followed by the name "Webb, Tracy". To the right is the date and time "06/13/20 · 1:02PM" with a three-dot menu icon to its right. A red arrow points from the three-dot menu icon to a dropdown menu. The dropdown menu has a white background and a grey border, containing two options: "Edit" with a blue pencil icon and "Delete" with a red trash can icon. Below the name and date is a text input field with the placeholder text "enter response here then click Post.".

When you are done responding to all of the action items, click “Resubmit” in the right side menu. You should receive a confirmation email from KP that the responses were submitted.



The screenshot shows a vertical menu with a grey background and a white border. It contains five items, each with an icon and text: "Action Items Summary" with a speech bubble icon, "Admin Attachments" with a paperclip icon, "Resubmit" with a red arrow icon and a red rectangular box around the text, "Abandon" with a red 'X' icon, and "Print" with a printer icon.