

Colorado State University Institutional Animal Care and Use Committee (IACUC)

Policy on Acquisition of Animals

Purpose:

- To fulfill our statutory requirements to track animals used for research, testing and teaching, and ensure that animals are acquired in accordance with applicable regulations and institutional policies.
- To describe a process for the acquisition of livestock (also referred to as hoofstock, farm, or “food-and-fiber” animals including but not limited to swine, cattle, horses, sheep, deer, llama, etc.) that will be used for biomedical research, teaching, and/or testing at CSU. This process complies with all regulations¹ governing acquisition of animals and reflects the ethical standards maintained at CSU.

Animals acquired by Colorado State University (CSU) shall comply with procedures specified below and permit accurate tracking of animal acquisition and usage. Acquired includes donated, wild caught, and purchased. Specific components of the procedures may change with institutional enhancements to information technology, but the policy requiring regulated acquisition shall be maintained. Additional guidance may be provided by LAR or RICRO staff.

Institutional Animal Care and Use Committee (IACUC) review and/or approval is required prior to acquisition of animals, as outlined in [CSU IACUC Policy on the Use of Live Vertebrate Animals](#). If animals are acquired without the appropriate documentation, and arrival of the animals is imminent, they will be transferred to the CSU Holding Protocol and research/teaching activities may not occur until the associated protocol has been approved. There is a one-time fee associated with this process and will be billed to the PI by LAR.

Selection of a Vendor

Animals are typically acquired from commercial vendors via a purchasing agreement executed by Laboratory Animal Resources (LAR). Some investigators using livestock acquire and purchase animals via direct negotiations with the vendor and assistance of CSU Purchasing. These vendors must be approved by the IACUC prior to acquiring animals on an IACUC protocol. Requirements for licensing and registration of regulated businesses can be found on the [USDA/APHIS website](#).

Animal Requisitions

Submission of an animal requisition in the Animal Management System is required for all animals on an IACUC protocol prior to arrival on campus.

¹ [Animal Welfare Act and Regulations](#)

To allow for appropriate animal tracking, the use of *PCARD* or *Disbursement Vouchers* are prohibited mechanisms to purchase animals. Animals used for research, teaching and/or testing shall be ordered and purchased via purchase requisition.

Animal ordering procedures and payment information are provided on the [LAR website](#).

- Designated acquisition subcode (6227) shall be used for all live animal purchases used for research, teaching, and/or testing.
- Designated acquisition subcode (6228) shall be used for animals purchased for livestock animal production activities at CSU facilities.
- Designated subcode (6609) shall be used for the per diem rates associated with the housing and care of animals.

Transportation to CSU:

Animals used for research, teaching, and/or testing not transported by commercial carrier, must be transported to CSU according to the [IACUC Animal Transportation Policy](#). For animals covered by an IACUC Waiver, they must be transported to CSU in an appropriate vehicle for the species and in a safe manner. The IACUC will regularly inspect such transport vehicles as outlined in the IACUC Animal Transportation Policy.

Institutional Endorsement

The “Policy on Acquisition of Animals” is approved by the IACUC on November 19, 2019 for recommendation to the Institutional Official supports the research, teaching and service mission of Colorado State University, and ensures that the welfare of animal subjects used therein will be protected. Therefore, as the Institutional Official, I declare the IACUC-recommended policy to be the institutional policy of the Colorado State University Animal Care and Use Program.



Institutional Official

17-December-2019
Date