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**Questions for creating an educational/broader impacts activity**

1. What activity are you looking to evaluate?

University course

Diversity, Equity, and Inclusion event or program

Educational or training program

Outreach/engagement

Other:

1. What topic does this activity address?

(e.g., course content focus, material covered in training, etc.)

1. What is the goal of the activity?

(e.g., course objective, the purpose of training, intended impact of outreach/engagement)

1. Who are the participants of the activity?

Undergraduate students

Graduate students

University staff and/or faculty

Non-university adult participants

K-12 students (formal or informal)

K-12 teachers

Other:

1. What are you hoping to learn from the activity?

Outcomes - changes in participant's knowledge, attitudes, and/or behavior; impact of the activity

Process - insight on how the chosen activity functions

Needs - insight on what your participants need; determining focus areas or goals for future/current activities

Other:

1. How will the data and conclusions be used?

To change the activity

To make decisions about whether to continue the activity

For reporting to the funder of the activity

Other: