"At-Risk" Advance Spending Request

OSP SRA/RA:

Use this form for a new account (Advance Start) **OR** for Continuation Spending on an existing KFS account



Advance Start (new project / new KFS account) Provide KR PD proposal number:	Completed/Submitted by:	Dept Nor:
Provide KR PD proposal number: There must be a fully approved KR PD proposal and an Institutional Proposal record created by OSP before this request will be processed to set up a new account. Provide reason(s) to support special authorization to commit the University to expenditures before receipt of a fully executed award document: Continuation Spending (existing KFS account) Provide KFS account number: Current Project End Date: Provide reason(s) to support special authorization to continue spending on an account before receipt of a fully executed modification for additional time and/or additional funding: The agrees to allow 'at risk' spending up to \$ until (This date will be entered as the KFS account Expiration Date.) In the event that expected funding does not come through for this project, or the advanced expenditures are disallowed, the following account(s) will be used to cover any deficit that has accrued to date: Account Number Account Holder/Manager Signature COST-SHARE: The agrees to cover any related cost-share expenses, even if a cost-share account cannot be set up at the time of this request. OSP recommends setting up any required cost-share accounts in conjunction with this request, using the current CSA request form on the OSP website Forms page. It is understood that the Office of Sponsored Programs (OSP) DOES NOT monitor advance spending, cannot stop expenditures on an account that exceed the stated maximum, and is not responsible for any expenditures not covered by the sponsor. Approvals: Principal Investigator: Signature/Date: College Representative: Signature/Date:	Email:	Dept. Name:
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