

Procedure and Surgery Room Reservations

To schedule the use of these rooms please submit a request in your **Outlook Calendar**.

You will need to add a meeting to your own calendar and then “Invite Attendees” and add the room name in the “To” line, NOT in the “Location” line.

Requests for these rooms are automatically accepted based on availability. This is a free and shared spaced. Please be considerate when scheduling and only reserve the times needed. Please be mindful by removing equipment and cleaning surfaces after use.

- LAR Bay 109 Procedure Rm
- LAR Bay 111 Procedure Rm
- LAR Bay 120 Procedure Rm
- LAR Painter C113 Procedure Rm
- LAR Painter C115 Procedure Rm
- LAR Painter D118 Procedure Rm
- LAR Painter D104 Necropsy Rm
- LAR RBL A134B Biosafety Cabinet

Requests for the use of the Surgery suite requires prior Approval.

This suite is charged a daily room rate with or without anesthesia.

Surgical gloves, hairnets, masks, and prep supplies are provided.

Calendar requests must include a protocol number and a 7-digit CSU account number. Approval will be granted if this information is included and space is available.

- LAR Painter D122 Surgery Rm

Need Supplies? Please submit a Work Order through our website under LAR SERVICES, <https://www.research.colostate.edu/lar/> A valid protocol and a 7-digit CSU account number are required. Please be sure to match the date and room # with the Calendar request submitted.

Please contact Charla Lovelace, Sarah White, Ashley Creighton or Jessica Ayers with any questions.