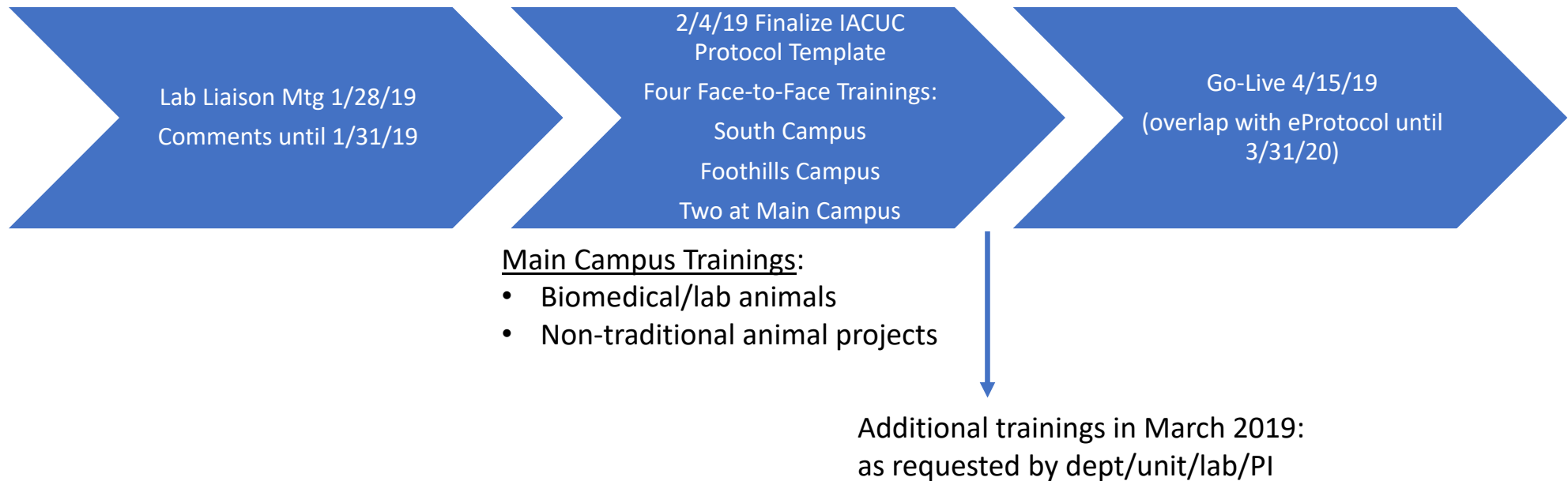


Kuali Protocols (KP) IACUC Implementation

Lab Liaison Meeting
Monday, January 28, 2019

KP IACUC Implementation Timeline



KP IACUC Forms: Not just IACUC Protocols!

- IACUC Waiver (previously IACUC Exemption Wizard or VCS Wizard)
- IACUC Protocol
- CRB Form:
 - In addition to either an IACUC Waiver or Protocol
 - Cannot be submitted by itself!
 - VTH client-owned animals and/or VTH Faculty projects.

Additional Items

Amendment Request Form: two changes

- Funding question (federal funds)
- USDA Annual Report Info question:
 - PI to submit in September/October
 - November for LAR/AV to review the information
 - December deadline
- Does not reset protocol approval dates.
- Animal usage data on IACUC protocols from 10/1-9/30 every year.

← Back

Templates - IACUC | New Version

Amendment Request Instructions:

- Briefly describe the changes to be made
- Provide a justification for the proposed amendment in the space below
- Update the protocol itself to reflect these changes

Note: Do not delete sections that have been performed or will continue to be performed, as the amended protocol should reflect what has already happened, and what will happen moving forward.

If you have any questions about amendment requests, contact [RICRO IACUC Staff](#) for assistance.

Sans Serif ▾ Normal ▾ ☰ **B** *I* U **A**    

Funding Check: The changes in this amendment request will be funded in whole or in part by a primary or subaward/contract from (check all that apply):

- Neither PHS nor DOD
- Public Health Service (PHS): includes CDC, FDA, HHS-BARDA, NIH, NSF, VA
- Department of Defense (DOD) -- does not include Army Corps of Engineers
- Veterans Affairs (VA)

USDA Annual Report Information Section:

- Check this box

USDA Annual Report Question



← Back

Templates - IACUC | New Version

Funding Check: The changes in this amendment request will be funded in whole or in part by a primary or subaward/contract from (check all that apply):

- Neither PHS nor DOD
- Public Health Service (PHS): includes CDC, FDA, HHS-BARDA, NIH, NSF, VA
- Department of Defense (DOD) -- does not include Army Corps of Engineers
- Veterans Affairs (VA)

USDA Annual Report Information Section:

Check this box

USDA Annual Report Information

Every year, CSU is required to submit an Annual Report to USDA about how many animals were used in research and teaching from October 1 to September 30 (the federal fiscal year). Answering this question will help CSU submit an accurate report to USDA.

Please fill out the table below, stating the number of animals used under this protocol from October 1 to September 30, at the highest pain category the animal(s) experienced (retrospective).

Columns

+ Add Line

	PROTOCOL YEAR	SPECIES	PAIN CATEGORY (RETROSPECTIVE)	NUMBER OF ANIMALS USED
+ Add Info				

ment request will be funded in whole or in part by a primary or subaward/contract from (check all that apply)

DC, FDA, HH

include Ar

Add



Protocol Year



Species



Pain Category (Retrospective)



Number of animals used in the time period October 1 to September 30.

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Cancel

Done

Kuali Programs in RICRO

Kuali research compliance programs will be rolled out throughout the Vice President for Research (VPR) division and information regarding the programs implemented by RICRO will be posted here. In 2019, RICRO will be implementing Kuali Protocols (KP) IACUC on April 15, 2019, as well as Kuali Conflict of Interest (COI), also in 2019.

KP IACUC Implementation plan for go-live date of April 15, 2019:

This online protocol system will include IACUC Waivers, previously called IACUC Exemptions or Veterinary Clinical Studies (VCS), as well as Clinical Review Board (CRB) submissions. All CSU Employees and students will have access to it using their CSU EID and password, via the Single-Sign-On interface, as you experience for other CSU programs.

Additional information and resources will be listed on this website, including FAQs on how to find and log into Kuali Protocols, how to fill out the form, how the new form compares to the old form regarding what questions are being asked and how to answer them, and the timeline for when eProtocol IACUC submissions will be sunsetted.

Other information that will be posted here include: how-to-documents, general training session announcements, submitting requests for personalized trainings, and links to access the helpdesk ticketing system. As we move towards the go-live date of April 15, 2019, we will post information here as it becomes available, as well as email the information via the CSU Animal Users email listserv.

[CONTACT THE HELPDESK](#)

Kuali Protocols (KP) IACUC

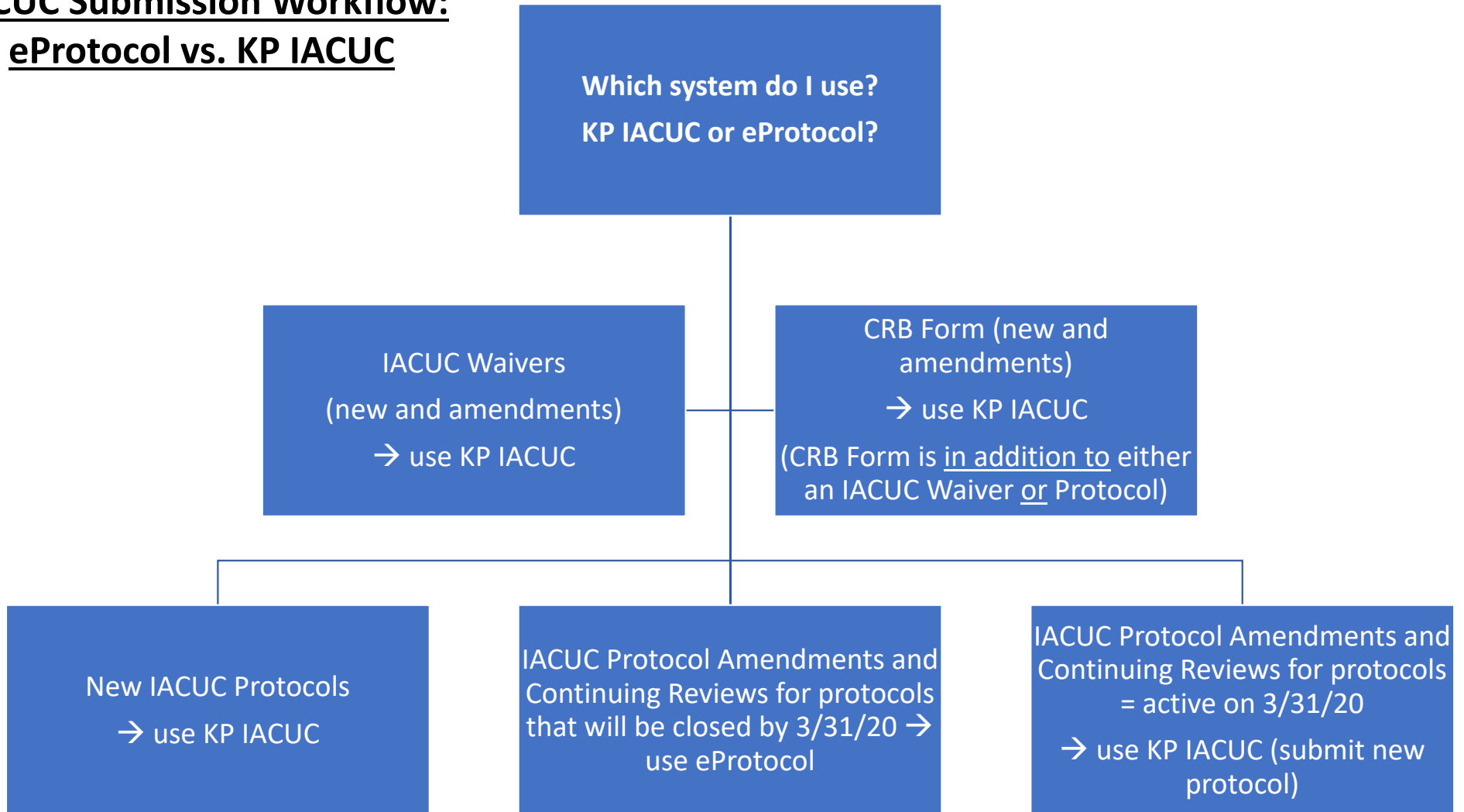
[Frequently Asked Questions](#)

Kuali Conflict of Interest (COI)

[Frequently Asked Questions](#)

LAR Animal Management System
(AMS)

IACUC Submission Workflow:
eProtocol vs. KP IACUC



KP IACUC: what does it look like?

The screenshot displays the KP IACUC dashboard. At the top left, the word "PROTOCOLS" is visible. The top right corner shows the Colorado State University logo and the text "SYSTEM" with the name "Kim, Elaine". A left-hand navigation menu includes "Hide Menu", "Dashboard", and "Manage Protocols". A red-bordered box highlights the "Manage Protocols" link with the text "Click on 'Manage Protocols'". The main dashboard area is titled "Dashboard" and contains three panels:

- IACUC - Needs Attention:** A panel with tabs for "Protocols", "Amendments", and "Continuations". It displays four metrics: 7 New, 0 Returned By Reviewer, 0 Resubmitted, and 7 Total.
- IACUC - With PI:** A panel displaying three metrics: 0 Return to Researcher, 0 Revisions Required, and 0 Overdue (with a red exclamation mark icon).
- IACUC - With Reviewer:** A panel displaying two metrics: 0 Assigned To Reviewer and 0 Overdue (with a red exclamation mark icon).

Manage Protocols Screen:

Colorado State University
SYSTEM

Kim, Elaine

Protocols

SEARCH FILTERS Saved Filters

CLICK HERE → + New Protocol

TITLE	NUMBER	PI	SUBMISSION TYPE	REVIEW TYPE	STATUS	ASSIGNMENT
-------	--------	----	-----------------	-------------	--------	------------

Click on "IACUC" to start an IACUC protocol.

+ New Protocol

ASSIGNME IACUC

IACUC - General Information

Please note that Personnel and Department Lists include information across the entire CSU System. If you cannot find your name or department, please [contact RICRO IACUC Staff for assistance](#).

- CO = Fort Collins Campus
- PB = Pueblo Campus
- GC = Global Campus (also GR)
- BG = Board of Governors

Examples:

- Clinical Sciences (CO-1678) = CSU, Clinical Sciences Department
- Biology (PB-P241) = CSU Pueblo, Biology Department

Principal Investigator (Last, First)

You begin typing the last name of the PI and it auto populates, currently from HR personnel database. Bugs exist and Research Services (RS) is working on it, e.g. non-CSU collaborators, etc.

Last name, First name

Department

Drop-down menu you have to search through (another bug RS is working on).

Project Title

Enter response here

Put protocol title here. Shorter is better.

← Back

Manage Protocols → IACUC: #165 Test Protocol for Lab Liaison Meeting 012819

→ Next

Choose the appropriate form(s) for your project.

- CSU RICRO IACUC JIRA How-to-pages. For further assistance, contact RICRO IACUC Staff.
- Clinical Review Board (CRB): For further assistance, go to the CRB website.
- CSU Pueblo: Choose "IACUC Protocol" form only. For further assistance, contact the [Office of Research and Sponsored Programs \(ORSP\)](#).

IACUC Waiver

IACUC Protocol

Clinical Review Board (CRB) Form

Do you know which form to choose? If you have never filled out an IACUC Waiver (IACUC Exemption or VCS Wizard) then choose IACUC Protocol.

Do you work with client-owned animals at the VTH? Also click on CRB Form.

Jump to...

General Information ✓

General Questionnaire ✓

General Instructions ✓

Personnel

Group Personnel

Legacy ID Number

Lay Summary

Justification of Proposed ...

Project Overview and Pro...

Alternative Search

Procedures Table Informa...

Drugs and Compounds Se...

Surgery Section

Species and Protocol Pai...

Source of Animals

Proposed Animal Use

Husbandry & Variances

Final Disposition

IBC Information

Quality Assurance (QA)

Funding

Version: 1 (In Progress) ▾

Submission Type

New

Status

In Progress

- Admin Attachments
- Abandon
- Submit
- Print

General Information

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Principal Investigator (Last, First)

Kim, Elaine ✕

Department

Research Integrity + Com...

Project Title

Test Protocol for Lab Liaison Meeting 012819

The order of the protocol sections have changed, as well as the way the questions are asked.

Basis of changes = largely based on current interpretation of the federal regulations.

Thank you!

Any Questions?

Please respond to email by 1/31/19 with your comments.