ARC-ISS USER GUIDELINES DURING COVID-19 / SARS-2 PANDEMIC

PHASE 2

Updated June 18, 2021

TABLE OF CONTENTS

CONTEXT FOR OPENING IN MIDST OF SARS-2 PANDEMIC ................................................................. 2

STAGING THE PHASING IN OF RESEARCH SERVICES ............................................................................... 2

PHASE 2: RAMP UP ................................................................................................................................. 2
PHASE 3: RETURN TO FULL OPERATIONS ........................................................................................... 2

PHASE 2 GUIDELINES .............................................................................................................................. 2

CSU BASE LINKS AND DOCUMENTS .................................................................................................... 2
GENERAL SAFETY PROTOCOLS ............................................................................................................. 2
USE OF PPE ........................................................................................................................................ 2
SOCIAL DISTANCING & LAB OCCUPANCY ............................................................................................. 2
INSTRUMENT SCHEDULING AND TRAINING ...................................................................................... 3
COMMUNICATIONS AND REMOTE OPS ................................................................................................. 3
ILAB .................................................................................................................................................... 3
SLACK .................................................................................................................................................. 3
REMOTE PC .......................................................................................................................................... 3
ARC LOCAL RESEARCH SAFETY TEAM ................................................................................................. 3
STAFF SUPPORT .................................................................................................................................. 3
CONTEXT FOR OPENING IN MIDST OF SARS-2 PANDEMIC

The Analytical Resources CORE, ARC, is enabling a return to normal research service activities, consistent with best safe practices during the pandemic. The return to a normal routine will take place in stages. As we learn more about the SARS-2 / Covid-19 viral pandemic then this will guide our response. COVID-19 / CV19 / SARS-2 are used interchangeably, imprecisely, in this document to refer to the virus or acute symptoms caused by the virus.

STAGING THE PHASING IN OF RESEARCH SERVICES

Please watch for, observe, and pay attention to notices, signage etc. that will provide up to date information about the ISS Staging and your personal responsibilities, our expectations during that stage.

PHASE 2: RAMP UP

As of July 20, 2020, we have begun rolling out our Phase 2 operations. These are providing more of our traditional, self-service operations in a few key laboratory areas that can be carefully monitored and controlled so that we reduce the potential for spread of Covid-19.

PHASE 3: RETURN TO FULL OPERATIONS

This would be the pre-Covid-19 operational model, allowing full access to trained users in all laboratories, tours for visitors, in-person training, classroom group exercises, etc.

It is difficult to imagine at this time, returning to full operations any time soon.

PHASE 2 GUIDELINES

CSU BASE LINKS AND DOCUMENTS

COVID-19 Symptom Self-Reporting Form: (Note: this is required if one experiences COVID-19 symptoms, regardless of the day of the week or whether one comes to CSU campus or not.)

OVPR Documents & Links

GENERAL SAFETY PROTOCOLS

USE OF PPE

Masks are required indoors on campus and are required in ARC-ISS laboratories.

SOCIAL DISTANCING & LAB OCCUPANCY

Three feet of distancing should be maintained between lab occupants.
Lab occupants need to maintain 3 ft. of distancing between one another. The labs may be at 100% occupancy, so it is possible to bring a colleague with you to ARC-ISS labs as long as you can maintain 3 ft. distancing and you both wear masks.

**INSTRUMENT SCHEDULING AND TRAINING**

Instruments are available for fully trained users to operate. New and previously trained users may submit a service request on the ARC-ISS iLabs website for training or refresher sessions on any of the instruments.

**COMMUNICATIONS AND REMOTE OPS**

**ILAB**

ILab will be used for requesting, scheduling, and recording instrument time.

[https://www.research.colostate.edu/iss/ilab/](https://www.research.colostate.edu/iss/ilab/)

**SLACK**

Users are no longer required to message the lab channels upon entering or leaving the labs. We will continue to use room-specific channels for lab-specific notifications.


**REMOTE PC**

**ARC LOCAL RESEARCH SAFETY TEAM**

ARC-ISS provides users access to general ISS user guidelines, new user onboarding guidelines, lab access quizzes, instrument SOPs and instructional movies through a VPR hosted MS Teams Local Research Safety Team (LRST) “VPR Core ARC LRST”.

**STAFF SUPPORT**

ARC staff are mostly all back on campus and available in person for assistance in the laboratories. ARC staff is continuing to offer remote support where requested, through scheduled virtual meetings (Teams or Zoom).