## **Operating Instructions**

PC:

Step 1: Tap the screen of the Crestron Controller



Step 2: Click on the Power button for Monitor 1 and 2 Power

Step 3: Click on the inSORS1 button for each monitor or determine which setup you would like to use:

Clone Monitors: **(INSORS)** If inSORS1 is selected on both monitors then the desktop will be displayed on both screens (right screen will be a clone of the left screen)

Extended Desktop: **Insorson** If inSORS1 is selected on monitor 1 and inSORS2 is selected on monitor 2 the right monitor will act as an extension of your desktop.

Step 4: Turn on the computer or login if needed

The computer should already be turned on and logged in. If you get a login screen you can log in as yourself using your csueid or if you restart the computer it will automatically login. If the computer is logged in already and you want to log in as yourself, click on the start menu , click on the arrow next to shutdown, and click on logoff.

## Laptop:

Connect the laptop to the VGA cord,



, that is sitting on the table. Once it's connected click

the laptop button under each monitor [LAPTOP]. If it's not getting displayed you'll either have to go into the display properties of your laptop or hit the Function key and F8(this is what it is on most dell laptops, it may be a different key combo if you don't have a dell).

## Audio:

You can adjust the audio level by pushing the up or down button on the right hand side of the Crestron Controller.

